

# CHRISTIAN SERVICES

Rev. James D. Prout  
President



## COMMUNITY SERVICE WORK RECORD

(PLEASE PRINT)

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

LAST FOUR OF SSN: \_\_\_\_\_

REASON FOR YOUR COMMUNITY SERVICE: (circle correct agency or organization)

COURT COLLEGE SR PROJECT ALTERNATIVE SCHOOL WORK

NAME OF AGENCY WE REPORT HOURS: \_\_\_\_\_

NAME OF PERSON WE REPORT HOURS: \_\_\_\_\_

PHONE NUMBER OF PERSON WE REPORT HOURS: \_\_\_\_\_

HOURS REQUIRED: \_\_\_\_\_ DATE TO BE COMPLETED: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_

THEIR RELATION TO YOU: \_\_\_\_\_ THEIR PHONE NUMBER: \_\_\_\_\_

ARE YOU A MINOR (17 years old or under): **YES or NO** (circle correct answer)

ARE YOU HERE WITH YOUR PARENT(S) OR GUARDIAN(S): **YES or NO**

MEDICAL CONDITION(S): \_\_\_\_\_

ARE YOU ON ANY MEDS: \_\_\_\_\_

NOTES

# CHRISTIAN SERVICES

Rev. James D. Prout  
President



## GENERAL RELEASE (CHRISTIAN SERVICES, INC. OF AMERICA)

AND FOR SAID CONSIDERATION, the undersigned jointly and severally hereby forever release, discharge, acquit and forgive **CHRISTIAN SERVICES, INC. of America**, from any and all claims, actions, suits, demands and/or agreements, and each of them, if more than one, and liabilities, judgment, and proceedings both at law and in equity arising from the beginning of time to the date these presents.

This release is general, full and complete and shall be binding upon and inure to the benefit of the parties, their successors, assigns and personal representatives.

Signed on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

---

### SECTION FOR MINORS ONLY (17 years old or under)

Minor's Name (please print) \_\_\_\_\_

Minor's Signature \_\_\_\_\_

Parent's Name (please print) \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Minor's Phone # \_\_\_\_\_ Parent's Phone # \_\_\_\_\_

---

### SECTION FOR ADULTS ONLY (18 years old and older)

Releaser's Name (please print) \_\_\_\_\_

Releaser's Signature \_\_\_\_\_

Releaser's Phone \_\_\_\_\_

---

### SECTION FOR WITNESS ONLY (CSI Employees)

Witness' Name (please print) \_\_\_\_\_

# CHRISTIAN SERVICES

Rev. James D. Prout  
President



## RULES FOR COMMUNITY SERVICE

1. Hours are 9:00am – 4:00pm Monday – Friday and 9:30am – 12:00pm on Saturdays unless otherwise approved. You are expected to report for work on time. You will not be allowed to leave early unless approved in advance by CSI staff. You are expected to work at least twice a month. You are not to return to your vehicle until you sign out. Parking is in the paved parking lot to the south of our building.
2. Saturday Community Service must be scheduled in advance. You must call the office between 9am – 4pm Monday – Friday and be approved to work. You must be able to work from 9:30 am – 12:00 pm. If unable to work as scheduled, you must notify our office so that we may schedule someone else in your place. Failure to do so may result in not allowing you to work on Saturday.
3. If you are scheduled and unable to come to work, please call the CSI office. Failure to contact CSI for a period of 15 consecutive days could result in dismissal.
4. Be sure you record your hours in the time log before your departure each day. Sign in when you arrive and sign out when you leave. Failure to do so could result in a loss of time for that day.
5. No tank tops, sleeveless, see-thru, or mid-rift shirts. No shorts, torn pants, overly baggy or sagging pants, or tight clothing are allowed. No open-toed shoes (Flip flops or sandals). No bandannas or caps. No clothing advertising alcohol, tobacco, or bars. Preferred dress for males and females is shirt, jeans or slacks, and tennis shoes or comfortable work shoes.
6. No visible earrings (males), nose rings, or any other body piercing. There will be no use or possession of drugs, alcohol, weapons, or pornographic material on CSI property.
7. Horseplay, immoral attitudes or practices, and profanity will not be tolerated. No shopping is allowed in B&B while you are completing your CS hours. Please DO NOT ask staff to hold items for you.
8. NO SMOKING OR TOBACCO USE IS ALLOWED AT ANY TIME ON CSI PROPERTY.
9. No phone calls except for emergencies. DO NOT BRING CELL PHONES!
10. Respect will be shown to everyone at all times. This includes following your supervisors directions on each work detail, etc.
11. You are not to offer rides, give money, clothing, books, tapes or any other items of any kind, place phone calls, relay messages, nor engage in any personal conversations or note exchanging with LM students. Violation of this rule WILL result in termination of your community service with forfeiture of any/all hours accumulated.
12. CSI staff should be notified immediately if you are approached by anyone seeking, money, jobs, etc.
13. Community service workers are responsible for delivering their papers to the court or caseworker.
14. ALL minors must be accompanied by parent or guardian when signing up for Community Service.

I AGREE TO AND WILL ADHERE TO THE ABOVE RULES. I UNDERSTAND THAT BREAKING ANY OF THE ABOVE RULES MAY BE GROUNDS FOR DISMISSAL WITH LOSS OF ALL TIME COMPLETED.

---

Signature

Date

---

Signature of Parent/Guardian (If Minor)

Date